

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

# Request For Proposal

## CHM-RFP-2026-001

for

### Installation and Commissioning Services

for

### Community Energy Resilience Hubs (CERH)

funded by the

Central Office for Recovery, Reconstruction and Resiliency (COR3) Grant  
Cooperativa Hidroeléctrica de la Montaña

24 APRIL 2026  
RFP Issued

15 MAY 2026 AT 23:59 AST  
RFP Due Date

By Electronic Submission Only

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

## Executive Summary

This document defines the installation and commissioning services that the Selected Respondent(s) will provide for the implementation of the programs under the Cooperativa Hidroeléctrica de la Montaña (CHM). The Selected Respondent(s) will be solely responsible for ensuring the accuracy, timeliness, and completion of all tasks related to the management, assessment, architectural and engineering design guidelines, cost estimation, specifications, procurement documentation, support during the procurement process, and services during construction of the Community Energy Resilience Hubs (CERH) projects assigned under this contract. The Scope of Services presented is based upon circumstances e

isting at the time of solicitation. The CHM reserves the right to modify or delete the requested services and, if appropriate, add additional services prior to and during the term of the contract. All activities shall be performed in compliance with applicable regulations of the Central Office for Recovery, Reconstruction and Resiliency (COR3) program, as set forth by the U.S. Department of Energy (DOE) and Federal Law under 2 CFR Part 200.

The CHM, through this Request for Proposal (RFP), seeks to select firms to provide the Services to CHM and its Subrecipients at the discretion and in the best interest of the Programs' implementation under the Grid Resilience State and Tribal Formula Grants (GRSTFG) program and any other federal funds. The short-list of qualified respondents resulting from this RFP process will be in effect for a minimum of three (3) years after submission of the project's final financial report. CHM may, at any time and at its sole discretion, re-open the solicitation of this RFP to allow additional Respondents to participate and become Proposal Respondents.

The Respondents shall consider that all engineering or architectural work must be performed by a professional or professional services organization in accordance with Act No. 173 of August 12, 1983, as amended (better known as the Act of Puerto Rico Examining Board of Engineers, Architects, Surveyors, and Landscapers) and Act. No. 164-2009, as amended (better known as the General Corporations Act).

## Table of Contents

Definitions and Acronyms.....	1
1 Background.....	4
1.1 Requester Information.....	4
1.2 Cooperativa Hidroeléctrica de la Montaña.....	4
1.3 Goals & Objectives.....	4
2 Scope of Work.....	5
2.1 Staff Requirements, Roles, and Responsibilities.....	6
2.2 Subcontracting or Teaming.....	6
2.3 Mandatory Requirements.....	6
3 RFP Procedures.....	7
3.1 Contract Term.....	7
3.2 RFP Documents Acquisition.....	8
3.3 Addenda.....	8
3.4 RFP Schedule.....	8
3.5 Pre-proposal Virtual Meeting.....	9
3.6 Submission of Inquiries.....	9
3.7 Prohibited Communications.....	10
3.8 RFP Response Submission Instructions.....	10
3.9 Response Content Requirements.....	10
3.9.1 Cover Letter.....	10
3.9.2 Technical Proposal.....	11
3.9.3 Financial Proposal.....	11
3.9.4 Schedule Proposal.....	11
3.9.5 Compliance and Certifications.....	11
3.9.6 Questionnaire Form for Respondents.....	12

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

3.9.7	Availability Certification .....	12
3.10	Representations for Proposal Submission.....	12
3.11	RFP Withdrawal.....	13
3.12	Ownership of Proposals .....	13
3.13	Requirements for Legal Entities .....	13
3.14	Selection Criteria .....	14
3.14.1	Mandatory Requirements.....	14
3.14.2	Weighted Criteria.....	14
4	Applicable Federal Regulations and Compliance Obligations.....	14
4.1	Grant Requirements .....	14
4.2	Federal and COR3 Compliance Framework.....	14
4.2.1	Procurement and Contractor Standards.....	15
4.2.2	Payment and Cash Management (2 CFR § 200.305/COR3 Ch. 7) .....	15
4.2.3	Documentation, Recordkeeping, and Audit Access.....	15
4.2.4	Required Federal Clauses (2 CFR § 200.327 & App. II) .....	15
4.2.5	Non-Compliance and Remedies (§§ 200.339–343 / COR3 § 7.10).....	16
4.3	Federal Funding Disclosure.....	16
5	Administrative and Legal Conditions .....	16
5.1	Proposal Validity Period.....	16
5.2	Invoicing Instructions.....	16
5.3	Selection Disclaimer .....	16
6	Conclusion.....	17

Exhibits:

- A. Scope of Work
- B. Project Description
- C. Conceptual Drawings

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

- D. Bonds and Insurance Specifications
- E. Proposal Cost Form
- F. Questionnaire Form for Respondent

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

## Definitions and Acronyms

The following terms shall have the meanings indicated below, which shall be applicable to both their singular and plural forms:

**Acceptance (Final Acceptance):** Formal written confirmation by the Owner that the Work has been completed in accordance with the Contract, after successful commissioning and resolution of punch list items.

**Addendum or Addenda:** A written or graphic document issued by CHM before the RFP Due Date that modifies or interprets the RFP by means of additions, deletions, clarifications, or corrections.

**Applicable Codes and Standards:** All relevant laws, regulations, and technical standards governing the Work.

**As-Built Drawings:** Final drawings reflecting the actual installed conditions, including all field changes.

**Authorized Representative:** The person duly authorized to bind the Respondent in matters related to this RFP and any resulting Contract. This individual has legal authority to sign and commit the Respondent on all contractual matters.

**Award Winner or Contractor or Selected Respondent:** The Respondent formally selected and awarded a contract as a result of this RFP process.

**Balance of System (BOS):** All components of the system excluding primary generation/storage equipment (e.g., wiring, racking, combiner boxes, protection devices, sealer).

**Bill of Materials (BOM):** Comprehensive list of all materials, components, and equipment required for the Work.

**Central Office for Recovery, Reconstruction and Resiliency (COR3):** The Government of Puerto Rico entity serving as recipient and pass-through administrator of federal disaster-recovery and resilience funds.

**Commissioning:** The act of energizing and balancing generation, storage, and transformer technologies within the microgrid system(s) allowing the Cooperativa Hidroeléctrica de la Montaña to provide energy services as part of their regular operations.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

**Contract:** The Master Services Agreement (MSA), together with all exhibits, schedules, attachments, and duly executed amendments, under which the Work is performed.

**Contracting Officer:** The individual designated by the Owner with authority to administer the Contract, including issuing directives, approving submittals, certifying payments, and acting on behalf of the Owner on contractual matters.

**Contractor:** The entity responsible for executing installation and commissioning services under the Contract.

**Cooperativa Hidroeléctrica de la Montaña (CHM):** The entity issuing the RFP and contracting the services.

**Corrective Work:** Actions required to fix defects or non-conformities identified during inspection or testing.

**Deficiency (Non-Conformance):** Any deviation from contract requirements, specifications, or standards.

**Design Documents:** Drawings, specifications, and calculations defining the technical requirements of the project.

**Energization:** The process of applying electrical power to a system or component for the first time.

**Equipment:** All machinery, devices, and hardware to be installed (e.g., inverters, batteries, switchgear).

**Federal Government:** Includes any of the departments of the Executive Branch of the Government of the United States of America, or any department, corporation, agency or instrumentality created, or which may be created, designated or established by the United States of America.

**Force Majeure:** Unforeseeable events beyond the control of the parties that delay or prevent performance (e.g., hurricanes, earthquakes).

**Government Entity, Government Entities:** Refers to any department, agency, board, commission, body, bureau, office, public corporation or instrumentality of the Government of Puerto Rico's Executive Branch, whether existing or to be created in the future.

**Installation:** All on-site activities required to assemble, mount, wire, and integrate system components.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

**Issued-for-Construction (IFC) Documents:** Includes the final, approved drawings, specifications, and related documents issued for construction by CHM's designated design professional of record and accepted by CHM, as may be modified by approved changes or RFIs.

**Lockout/Tagout (LOTO):** Safety procedure to ensure equipment is de-energized and cannot be started during maintenance.

**Master Services Agreement (MSA):** A master contract that establishes the general legal, commercial, and administrative terms governing the relationship between the Owner and the Contractor, under which specific scopes of Work are authorized through work orders, task orders, or similar instruments.

**Placement Notice:** The official notice or determination issued by the CHM Selection Committee confirming contract award and authorization to proceed.

**Punch List:** List of incomplete or deficient items identified prior to Final Acceptance.

**Respondent:** Any legal person, joint venture, partnership, consortium, or other eligible entity submitting a proposal in response to this RFP, provided such entity is not suspended, debarred, or otherwise ineligible under applicable federal or local regulations.

**Request for Proposal (RFP):** The formal solicitation document issued by CHM to obtain proposals for professional services in accordance with applicable procurement regulations.

**RFP Due Date:** The date and time by which all proposals must be received by CHM. Proposals submitted after this deadline will not be accepted.

**Selection Committee:** The body, designated by the CHM, responsible for assessing respondents and selecting an awardee for the project. The members of the Selection Committee may be officials or employees of the procuring entity and its component agencies. The Selection Committee will evaluate and award RFP(s) through formal and informal solicitation processes for the acquisition of non-personal goods, non-personal services, and/or professional services according to applicable regulations.

**U.S. Department of Energy (DOE):** The federal agency providing oversight and guidance for energy programs and funding that may support this solicitation.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

## 1 Background

### 1.1 Requester Information

Company Name:	Cooperativa Hidroeléctrica de la Montaña
Point of Contact:	Ana Maria Ruíz Montero Program Manager, Renewable Energy <a href="mailto:microrred@cooperativahidroelectrica.coop">microrred@cooperativahidroelectrica.coop</a> +1.939.300.4437, Ext. 0005

### 1.2 Cooperativa Hidroeléctrica de la Montaña

The Cooperativa Hidroeléctrica de la Montaña is the first electric service cooperative in Puerto Rico. Its mission is to provide cost-effective and resilient energy from renewable sources to improve the quality of life of its Owner-Partners in the municipalities of Adjuntas, Jayuya, Lares, Maricao, and Utuado. The Cooperativa empowers residents in creating energy solutions with the objective of building more resilient communities in Puerto Rico’s Central Mountain Range, thereby ending community vulnerability caused by the lack of a reliable and resilient electric service.

The Cooperativa Hidroeléctrica de la Montaña’s ReEnFoCo program aims to install 10 megawatts (MW) of rooftop solar energy and 20 megawatt-hours (MWh) of battery storage configured as microgrids throughout the Central Mountain Range. These grid-connected microgrids will include an automatic bimodal controller that will allow system isolation during grid interruptions, ensuring continuous electricity supply to the Cooperativa’s Owner-Partners and community members. This ambitious effort reflects the determination of the Central Mountain Range communities to take control of the critical components of their energy infrastructure and guarantee access to resilient electricity in the face of extreme weather events and the instability of the traditional electric system. By continuously involving its Owner-Partners, the Cooperativa ensures that decisions respond to local needs and that the project’s benefits are shared equitably among business owners and residents.

### 1.3 Goals & Objectives

As part of Phase 2 of the ReEnFoCo Project — Community Energy Resilience Hubs (CERH) — the Cooperativa Hidroeléctrica de la Montaña is developing at least ten (10)

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

community microgrids, each with distributed rooftop solar and energy storage in batteries.

Through this RFP, CHM seeks to engage one or more qualified contractors to perform all activities required for the safe, compliant, and efficient installation, integration, and commissioning of the photovoltaics (PV) modules, all-in-one inverter and battery energy storage systems (AOIBESS), and all associated balance-of-system components.

The primary objective of this RFP is to ensure the delivery of fully functional, resilient, and code-compliant microgrid systems capable of operating under both grid-connected and island conditions, in accordance with the Project's operational objectives and performance requirements.

The selected contractor(s) shall be responsible for the installation and commissioning of the systems in strict accordance with IFC documents, designs, and manufacturer specifications. The contractor(s) will be required to coordinate with CHM and its designated Project Inspector throughout execution, including submittals, RFIs, system integration, and commissioning activities.

All work performed under this RFP shall comply with applicable federal, Commonwealth of Puerto Rico, and local laws, codes, and regulations, as well as all programmatic and funding requirements associated with federally supported resilience initiatives.

CHM reserves the right to award one or multiple contracts, by site, cluster, or scope package, as deemed to be in the best interest of the Project.

## 2 Scope of Work

The Scope of Work for this RFP is detailed in Exhibit A – Scope of Work. CHM seeks to engage one or more qualified contractors ("Respondents") to provide installation, integration, and commissioning services for at least ten (10) community microgrids under the Community Energy Resilience Hubs (CERH) Project. The Project is funded in part through federal programs, including the GRSTFG program, and may be supported by additional federal and private funding sources. The Work includes the provision of all labor, supervision, Balance of System (BOS) materials, equipment handling, tools, transportation, and services necessary to complete the installation, integration, testing, and commissioning of photovoltaic (PV) modules, All-in-One Inverter and Battery Energy Storage Systems (AOIBESS), and all associated BOS components across multiple project sites.

## 2.1 Staff Requirements, Roles, and Responsibilities

The Selected Respondent(s) shall provide, at its own expense, all personnel required to perform the Work. All personnel must be qualified, experienced, and authorized under applicable federal and Puerto Rico law to perform their assigned duties.

- All electrical work shall be performed under the supervision of a duly licensed Perito Electricista in Puerto Rico.
- Supervisory personnel shall hold OSHA 30 certification, and all field personnel shall hold OSHA 10 certification at a minimum.
- The CHM reserves the right to require the removal and replacement of any personnel who fail to meet performance, safety, or compliance standards.
- Key personnel identified in the proposal shall not be replaced without prior written approval from CHM.

## 2.2 Subcontracting or Teaming

Respondents may propose as a single firm or as a team. All team members and subcontractors must be clearly identified, including their roles and responsibilities.

- The Selected Respondent shall remain fully responsible for the performance of all subcontractors.
- All subcontractors must comply with all requirements of this RFP, including licensing, insurance, and federal compliance provisions.
- Subcontractors shall maintain their own required insurance coverage; coverage through the prime contractor in lieu of subcontractor policies will not be permitted unless expressly approved by CHM.
- CHM reserves the right to approve or reject any subcontractor based on qualifications, performance history, or compliance concerns.

## 2.3 Mandatory Requirements

The following requirements are mandatory for the Selected Respondent(s) and all subcontractors:

- Be properly registered and in good standing with the Puerto Rico Department of State.
- Hold all required Puerto Rico licenses to perform the Work, including licensed Perito Electricista for electrical installation activities.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

- Demonstrate relevant certifications for PV installation (e.g., North American Board of Certified Energy Practitioners or equivalent), where applicable.
- Demonstrate prior experience in:
  - Installation of rooftop PV systems
  - Installation of battery energy storage systems (BESS)
  - Commissioning of integrated PV+BESS systems
  - Public grid interconnection
  - Integration of energy management systems (EMS) and/or SCADA systems
- Provide evidence of successful completion of projects of similar scale and complexity.
- Maintain active registration in SAM.gov with a valid Unique Entity ID (UEI).
- Comply with all applicable federal requirements, including but not limited to:
  - 29 CFR 1910 (OSHA)
  - CFR Part 200 (Uniform Guidance)
  - Davis-Bacon Act (if applicable)
  - Buy America / Build America provisions (if applicable)
  - Federal debarment and suspension requirements
  - Equal Employment Opportunity (EEO) requirements
- The Selected Respondent(s) shall maintain minimums set forth in the Exhibit # Bond and Insurance Requirements:
- Retain all financial, procurement, and performance records in accordance with 2 CFR §§ 200.334–337 for a minimum of three (3) years after final payment.

### 3 RFP Procedures

This RFP shall be governed by the procedures described in the following sections.

#### 3.1 Contract Term

The resulting contract shall have a base period of twelve (12) months from the date of execution, with the option of extension of up to thirty-six (36) months in total, subject to satisfactory performance and the availability of funds.

Any extension or renewal shall be executed through a written amendment and shall remain in full compliance with the requirements established in this RFP, as well as any updates or directives issued by CHM, COR3, or other relevant agencies.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

### 3.2 RFP Documents Acquisition

The RFP documents are available for download by qualified firms through the CHM website at <https://cooperativahidroelectrica.coop/en/open-bids/index.html> for English or <https://cooperativahidroelectrica.coop/licitaciones/index.html> for Spanish. All documents related to CHM's procurement and bidding processes will be published on this portal.

### 3.3 Addenda

CHM reserves the right to amend or modify this RFP at any time. Any modification issued prior to the closing date of the solicitation will be published as an Addendum. CHM will post copies of each Addendum for download by all interested proponents in the "Open Bids" section of its website <https://cooperativahidroelectrica.coop/en/open-bids/index.html>. All proponents are responsible for monitoring this portal to download and review any published Addenda.

### 3.4 RFP Schedule

A summary schedule of activities associated with this RFP is presented in Table 1 below. The dates, times, and activities are subject to change and may be revised through the issuance of an Addendum by the CHM.

Milestone	Date
ID	CHM-RFP-2026-001
RFP Issue Date	24 April 2026
Pre-proposal Virtual Meeting	30 April 2026 at 14:00 AST
Site Visit	01 May 2026
Submission of Questions and Requests for Clarification	04 May 2026, at 17:00 AST
Responses to Questions and Requests for Clarifications	06 May 2026, at 17:00 AST
RFP Due Date	15 May 2026, at 23:59 AST
Award Notice (Expected)	22 May 2026

Table 1: RFP Schedule.

All dates are subject to change and may be modified through the issuance of an official Addendum by CHM.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

### 3.5 Pre-proposal Virtual Meeting

The CHM will hold a Pre-Proposal Virtual Meeting on the date and time indicated in Table 1. Interested Respondent(s) may participate by joining the meeting through the following link: ([Pre-Proposal Meeting - CHM-RFP-2026-001 Installation and Commissioning \(CERH Project\)](#)) on the scheduled date.

The purpose of the Pre-Proposal Virtual Meeting is to provide an overview of the procurement process and the Scope of Work, and to address general questions from prospective Respondent(s).

Attendance to the Pre-Proposal Virtual Meeting is not mandatory; however, the CHM encourages prospective Respondent to participate.

No statements, clarifications, or representations made during the Pre-Proposal Virtual Meeting shall modify or amend the terms of this RFP. Any changes to the RFP shall be made solely through a written Addendum issued by CHM.

### 3.6 Submission of Inquiries

Each prospective Respondent may submit questions regarding the intent or clarity of this RFP, including its attachments and Exhibits.

All questions shall be submitted exclusively through the CHM Website at the following link: <https://cooperativahidroelectrica.coop/en/open-bids/index.html>, by selecting the "Submit Questions" option within the "Open Bids" page, no later than the deadline established in the RFP Schedule.

All questions should be clearly stated and shall reference the applicable Section(s) and page number of this RFP or related documents forming the basis of the inquiry.

Questions may be submitted in either English or Spanish.

Responses to questions will be provided by CHM through written Addenda to this RFP. All Addenda will be issued on or before the date established in the RFP Schedule and will be made available through the CHM Website.

CHM reserves the right to disregard any questions not submitted in accordance with the requirements of this section.

### 3.7 Prohibited Communications

Verbal communications regarding the contents of this RFP are prohibited during the submission and selection processes. Failure to adhere to this requirement may result in the rejection of submitted proposal.

### 3.8 RFP Response Submission Instructions

Proponents interested in submitting a proposal under this RFP must carefully review all requirements, specifications, and conditions contained herein.

All proposals shall be prepared and submitted in accordance with the following requirements:

- **Submission Method:** Proposals must be submitted electronically via email to the address indicated in the Requester Information section.
- **Format:** A single, consolidated PDF file must contain the complete proposal package, including the Cover Letter, Technical Proposal, Financial Proposal, Certifications, and Questionnaire Form for Suppliers.
- **File Requirements:** The PDF must be searchable, unlocked, and free of password protection. File size must not exceed 25 MB.
  - If package exceeds 25 MB, a link for a secure cloud-based drive may be provided by the Proponent. Respondents are solely responsible for ensuring that any provided link is functional, accessible, and permits full access to the complete proposal at the time of submission. CHM may reject any proposal that is inaccessible, incomplete, or otherwise unavailable due to issues with such link.
- **Acknowledgment:** Submission of a proposal shall constitute the Respondent's acknowledgment that it has reviewed, understood, and agreed to all terms, conditions, and requirements of this RFP and any Addenda issued by CHM.

### 3.9 Response Content Requirements

Submitted proposal shall incorporate the following information or documents in the order provided. Additional information can be added as an Annex at the end of the proposal.

#### 3.9.1 Cover Letter

- Brief introduction of the firm(s) and confirmation of interest in performing the Work

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

- Identification of authorized representative, including name, title, and contact information
- Statement acknowledging understanding of the Scope of Services and intent to comply with all RFP requirements

### 3.9.2 Technical Proposal

- Understanding of the Project scope, objectives, and constraints
- Description of proposed execution methodology (installation, integration, commissioning, and training)
- Organizational structure, including subcontractors and teaming arrangements, if any
- Key personnel roles, qualifications, and relevant experience
- Description of relevant past projects of similar scale and complexity (PV, BESS, and microgrid systems)
- Project management approach, including quality control and coordination strategy

### 3.9.3 Financial Proposal

- Detailed cost breakdown by major scope components (installation, integration, commissioning, training, etc.)
- Itemized pricing per site
- Estimated labor, materials, equipment, and subcontractor costs
- List of major materials and balance-of-system components (BOS) per site
- Hourly labor rates and reimbursable expenses, if applicable
- Assumptions used in pricing

### 3.9.4 Schedule Proposal

- Detailed project schedule outlining sequencing of activities required to complete the Work
- Duration and dependencies of key activities per site
- Resource allocation assumptions (labor, equipment, and materials)
- Milestones for installation, commissioning, and turnover of each microgrid

### 3.9.5 Compliance and Certifications

- Certification of compliance with 2 CFR § 200 requirements, including conflict of interest and debarment status

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

- Proof of registration in SAM.gov and valid Unique Entity ID (UEI)
- Valid professional licenses applicable to the Work
- Proof of required insurance coverage in accordance with this RFP

### 3.9.6 Questionnaire Form for Respondents

- Completed Questionnaire Form for Respondents.
  - To be provided as an addendum on the Cooperativa's Website along with this RFP.
  - Responses that do not fit in the Questionnaire boxes can be included in the RFP response by referencing the question being answered.

### 3.9.7 Availability Certification

- If selected, the Respondent shall certify its capacity and availability to execute the installation of one (1) to three (3) microgrids concurrently, as assigned by CHM
- Confirmation of mobilization readiness and ability to meet Project schedule requirements
- Identification of any limitations in capacity or deployment sequencing assumptions

### 3.10 Representations for Proposal Submission

All costs associated with the response to this RFP are the sole responsibility of Respondent. Neither the CHM, the COR3, nor any of its Government Entities or its instrumentalities, nor USDOE, or other relevant entities of the Federal Government, will be responsible for any expenses for the preparation and/or presentation of the proposal, oral presentations or for the disclosure of any information or material received in connection with this RFP.

No individual or firm is assured of obtaining any work because of this RFP process.

The CHM further reserves the right, without limitations, to make such investigations as it deems necessary as to the qualifications or perceived conflicts of interest of any and all firms submitting proposals in response to this RFP. The mere appearance of a conflict of interest shall constitute sufficient cause for the outright rejection of a proposal. In the event that any or all proposals are rejected, the CHM reserves the right, without limitations, to re-solicit proposals.

By submitting a proposal, the Respondent shall adhere to complying with all applicable Federal and Puerto Rico laws and regulations.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

This RFP, its concurrence, and any derivative contract are subject to a grant agreement between the CHM and the Government of Puerto Rico or the COR3 and USDOE, and the availability of the allocated Community Energy Resilience Hubs (CERH) funds. Respondent acknowledges and agrees that any suspension, cancellation, or termination of the CERH allocation(s) will result in the immediate suspension, cancellation, or termination of this RFP, concurrence, or any derivative contract, upon CHM's notice.

Issuance of this RFP does not constitute a commitment by the CHM to award a Contract.

### 3.11 RFP Withdrawal

After electronic submission of the proposal, the Respondent may withdraw its proposal by written request to the CHM via email [microrred@cooperativahidroelectrica.coop](mailto:microrred@cooperativahidroelectrica.coop) at any time prior to contract award. All decisions to allow a withdrawal of a proposal shall be supported by a written determination signed by the CHM's representative.

### 3.12 Ownership of Proposals

All materials submitted in response to this RFP shall become the property of the CHM and will not be returned. Selection or rejection by the CHM does not affect this provision.

### 3.13 Requirements for Legal Entities

Respondents that are Puerto Rico based corporations, limited liability companies, partnerships, or any other legal entity, shall be duly and properly organized and/or registered in compliance with the applicable laws of Puerto Rico. Such entities must show that they are in "good standing" at the time of proposal submission.

In the event the Respondent is a foreign legal entity, including U.S. based entities, it shall be duly and properly organized and/or registered in compliance with the applicable laws of its place of organization and/or incorporation. Such entities must show that they are in "good standing" within their jurisdiction at the time of proposal submission.

If a Contract is awarded to a foreign entity Respondent, said Respondent shall request authorization to do business in Puerto Rico prior to the execution of any Contract.

Respondents must ensure at all times that engineering studies and design services are performed by professionals with the proper qualifications, skills, and experience necessary to perform the services, according to applicable regulations.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

### 3.14 Selection Criteria

#### 3.14.1 Mandatory Requirements

Proposals that do not meet all mandatory requirements specified in this RFP will be automatically disqualified and will not be considered for technical or financial evaluation.

#### 3.14.2 Weighted Criteria

Weighted criteria will be evaluated based upon:

Criteria	Points
Technical Approach and Methodology	25
Cost Proposal	25
Relevant Experience and Qualifications	20
Schedule Proposal	15
Schedule Availability	10
Mobilization and Geographic Proximity	5
<b>Total</b>	<b>100</b>

## 4 Applicable Federal Regulations and Compliance Obligations

### 4.1 Grant Requirements

The Selected Proponent must comply with all applicable requirements of CHM, COR3, the U.S. Department of Energy (DOE), and the GRSTFG program. Compliance includes adherence to relevant statutes, Federal Register Notices, and the most recent policies, design standards, and guidance applicable to this RFP. The Proponent remains responsible for keeping current with any regulatory updates and for compliance with 2 CFR Part 200, Subparts A–F, as applicable to contractors and subrecipients.

### 4.2 Federal and COR3 Compliance Framework

All contracts resulting from this RFP are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

200) and the COR3 Payment and Cash Management Guide v6.0. These frameworks collectively govern procurement, payment, recordkeeping, cost allowability, and audit obligations. CHM, as a subrecipient of COR3, will ensure monitoring of contractor compliance consistent with § 200.332 (Subrecipient and Contractor Determinations).

#### 4.2.1 Procurement and Contractor Standards

- Full and open competition must be maintained per §§ 200.318–324.
- Cost/price analysis must support all awards (§ 200.324).
- Written conflict-of-interest and ethics policies are required (§ 200.318 (c), (i)).
- Records must document selection basis, contract type, and cost reasonableness.
- All firms must be duly registered and authorized to operate in Puerto Rico.
- Suspension & Debarment: Firms must certify non-debarment; CHM will verify in SAM.gov (§ 200.214).

#### 4.2.2 Payment and Cash Management (2 CFR § 200.305/COR3 Ch. 7)

- Payments will follow COR3's Request for Reimbursement (RFR) process.
- Only eligible, allowable, and properly documented costs (Subpart E) will be reimbursed.
- CHM and COR3 may withhold or recover payments for non-compliance.

#### 4.2.3 Documentation, Recordkeeping, and Audit Access

- Maintain procurement, financial, and performance records for ≥ 3 years after final payment (§§ 200.334–337 / COR3 App. 7-H).
- Provide unrestricted access to CHM, COR3, DOE, OIG, and the Comptroller General upon request.
- Maintain adequate internal controls and segregation of duties to ensure expenditures are reasonable, necessary, and allocable (§ 200.303).

#### 4.2.4 Required Federal Clauses (2 CFR § 200.327 & App. II)

Contracts will include, as applicable:

- Remedies and Termination (App. II A–B)
- Equal Employment Opportunity (EO 11246)
- Copeland Anti-Kickback Act (40 U.S.C. 3145)
- Davis-Bacon Act (if construction > \$2,000)
- Contract Work Hours & Safety Standards Act (if > \$100,000)
- Clean Air / Water Acts (if > \$150,000)

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

- Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)
- Domestic Preferences (BABA / § 200.322)
- Access to Records (§ 200.337)
- Rights to Inventions (37 CFR Part 401)
- Debarment and Suspension (2 CFR Part 180)

#### 4.2.5 Non-Compliance and Remedies (§§ 200.339–343 / COR3 § 7.10)

- CHM and COR3 may apply preventive or corrective measures, including payment withholding, cost disallowance, or contract termination.
- Contractors must promptly respond to any Corrective Action Plan (CAP).
- Unallowable or undocumented costs are subject to recovery.

#### 4.3 Federal Funding Disclosure

This project is financed in part with federal funds administered by COR3 under DOE's GRSTFG program. CHM is a subrecipient.

All contractors and subconsultants must:

- Acknowledge the federal nature of funds and comply with 2 CFR Part 200 and COR3 policies.
- Meet environmental, labor, and domestic-content requirements.
- Maintain auditable records and cooperate with CHM, COR3, DOE, and federal auditors.
- Flow down all relevant requirements to subcontractors and subconsultants (§ 200.101 (b)(2)).

## 5 Administrative and Legal Conditions

### 5.1 Proposal Validity Period

All submitted proposals must remain valid for 60 days from the RFP Due Date.

### 5.2 Invoicing Instructions

Proponents will be requested to provide a list of accepted payment methods.

### 5.3 Selection Disclaimer

The Cooperativa Hidroeléctrica de la Montaña reserves the right to reject any or all proposals and is not obligated to award a contract based solely on the lowest cost.

CHM-ReEnFoCo Program  
Scope of Services  
Installation and Commissioning Services  
for Community Energy Resilience Hubs (CERH)  
CHM-RFP-2026-001

## 6 Conclusion

Please send all questions related to this RFP through CHM Website via the “Submit Questions” button in the “Open Bids” page:

<https://cooperativahidroelectrica.coop/en/open-bids/index.html> for English or  
<https://cooperativahidroelectrica.coop/licitaciones/index.html> for Spanish

The Cooperativa Hidroeléctrica de la Montaña (CHM) reaffirms its commitment to transparency, technical excellence, and community energy resilience through a fair and competitive procurement process. Interested engineering firms must ensure full compliance with all requirements outlined in this RFP and submit complete, verifiable, and technically sound proposals consistent with applicable professional, regulatory, and federal standards. Submission of a proposal does not guarantee contract award. All proposals will be evaluated based on technical merits, experience, cost-effectiveness, and compliance with program and funding requirements. Through this process, CHM seeks to identify qualified respondent(s) of delivering high-quality installation and commissioning that will enable the successful implementation of community microgrids, strengthening the energy resilience and self-sufficiency of Puerto Rico’s Central Mountain Region.

**END OF RFP**